



HOLIDAY CLUB REGISTRATION FORM – FEBRUARY 2020

PLEASE SUBMIT REGISTRATION BY FRIDAY 7th FEBRUARY

Child's full Name		Date of Birth
Home address		Male / Female
Parent / Guardian name		Year group
Parent / Guardian details		
1 st contact – name		2 nd contact – name
Relationship to child		Relationship to child
Home address		Home address
Mobile number		Mobile number
E mail		E mail
Alternative emergency contact	Name:	Phone:
Name and contact number of anyone else who may collect your child:		
Medical		
Doctors name and phone number		
Allergies / dietary restrictions		
Medical conditions staff need to be aware of		
Holiday Club photograph permissions		
Displays in school	Yes / No	
Richmond House School website and social media accounts	Yes / No	
External advertising and promotion	Yes / No	
I will ensure my child has the appropriate items:		
Appropriate clothing for sporting activities		
Appropriate footwear and clothing for weather	E.g. wellies / coats	
Packed lunch required (no nuts)		
Healthy snacks (no nuts)		

*Please note payment must be made **in advance** in order to access the holiday club.

Richmond House School - Terms and Conditions

The holiday club is run as an extension of the school term time offering and is covered by all of the same policies and procedures. These include but are not restricted to:

- Child safeguarding
- Keeping Children Safe in Education (KCSIE)
- Code of conduct
- Health and Safety
- First Aid

In accordance with the EYFS practice parents' consent to observation and recording of their child's / children's development in order to provide them with learning opportunities and activities appropriate to the age and stage of development of their child / children.

Cost	Standard	£35 / day core session	£40 / day including any wrap round
	Discounted week	£160 / week core	£175 / week including wrap round
10% discount for siblings			

Booking form

Please tick the sessions you wish to book:

N.B. If you are booked in for core hours (9am-4pm) please arrive no more than 5 minutes before 9am or after 4pm otherwise wraparound charges will apply. This is to ensure adequate care is provided for your child.

Day	Core session 9 a.m. – 4 p.m.	Wrap round Morning 8 a.m. – 9 a.m.	Wrap round Afternoon 4 p.m. – 6 p.m.
Monday 17 th February			
Tuesday 18 th February			
Wednesday 19 th February			
Thursday 20 th February			
Friday 21 st February			

Payment method* (Delete as appropriate)	Cheque	To be returned with booking form	
	Online	Bank	Nat West
		Sort Code	56-00-54
		Account	00518611
		REFERENCE	Child's surname/FEB20 HOLCLUB
	Childcare Vouchers	Provider:	_____