

## SEVERE WEATHER POLICY

**Aim:** For the school to remain open as normal. If parents feel safe to travel, there will be staff in school to supervise the children. The decision to travel to school should be made by parents based on local conditions and the journey they undertake.

At all times, the aim will be to keep the school open until 6 p.m. although there may only be a skeleton staff so the normal timetable will probably not run and lunch will be provided but may be different to that planned. Extra Curricular clubs and peripatetic music lessons are likely to be affected.

Please do NOT travel if you have concerns about the road conditions – your children’s safety, your safety and that of the staff must be a priority.

**Updates:** Only in the event of a change in the school day will updates be posted on:

- school website [www.rhschool.org](http://www.rhschool.org)
- on the text messaging service. Receipt of text

Set out below are procedures to be followed in the event of severe weather conditions.

### Heavy snow during the day

If heavy snowfall occurs during the day and the unlikely decision is made to close the school, children should either be collected from school or arrangements should be made for them to be collected. The following should be adhered to:

- Parents should report to the School Office;
- Parents should ensure that the School is aware that their child(ren) has (have) been collected. If someone is collecting on your behalf please notify the office ;
- It should be borne in mind that conditions in the surrounding areas are often more severe than in the city centre.

### Heavy snow overnight

If there is heavy snowfall overnight and the unlikely decision is made to close the school, information will be communicated as follows, from 7 a.m.:

- parents will be informed via the text messaging service
- the website will be updated

The decision to close will not be taken lightly, but will be based on conditions around the school, the staff able to reach the school, the ability of the school kitchens to function and the weather forecast.

Policy Date: September 2017



Signed Headteacher



Signed (Chair of Governors)